

# **CAMP AUGUSTINE**

## **OVERLAND TRAILS COUNCIL, BOY SCOUTS OF AMERICA**

### **POSITION DESCRIPTION**

---

**Position title:** Archery Director

**Reports to:** Shooting Sports Director

#### **POSITION PURPOSE**

The Archery Director is responsible for developing and executing quality and safe archery programs that provide campers and leaders an enjoyable and meaningful camp experience.

#### **DUTIES AND RESPONSIBILITIES**

- Develop and execute quality archery programs which include, but are not limited to merit badges, Cub Scout archery opportunities, and open shoots.
- Develop, update, and use written lesson plans for each archery class taught.
- Responsible for the maintenance, inventory, security, safety, proper recordkeeping, and use of all archery equipment and facilities.
- Be familiar with and enforce all safety rules and policies for the archery area.
- Maintain strict safety discipline at all times when campers, leaders, visitors, or staff are in the archery area.
- Setup and teardown of all archery facilities.
- Submit advancement and attendance records daily.
- Submit a complete inventory of all archery material and equipment, to include the serviceable condition of each, recommendations for replacements, and supplies needed for next year's summer camp operation.
- Participate in all camp wide activities.
- All other duties as assigned.

#### **QUALIFICATIONS**

- Must be at least 18-years-old.

#### **DIRECT REPORTS**

- None