

# **CAMP AUGUSTINE**

## **OVERLAND TRAILS COUNCIL, BOY SCOUTS OF AMERICA**

### **POSITION DESCRIPTION**

---

**Position title:** Commissioner

**Reports to:** Camp Director

#### **POSITION PURPOSE**

The Commissioner assures that each unit's needs are fully met while at camp. The Commissioner also helps identify problems units are having, reports them to the District Commissioner, and helps the unit solve those problems. The Commissioner is an advocate for the unit leaders and is a liaison between the unit leaders and camp staff.

#### **DUTIES AND RESPONSIBILITIES**

- Greet units upon their arrival at camp, assist them with operating within the patrol method, provide immediate help with solving immediate and urgent problems, and ensure they are all aware of the resources available from the district and council.
- Plan and oversee programs for the Scoutmasters to participate in while at camp.
- Assist units in planning and carrying out conservation projects while on camp.
- Develop and administer a program for recognition of troops for things such as correct usage of the patrol method, cleanest campsite, etc.
- Prepare a written evaluation of each unit at camp to be sent to the unit's District Commissioner for follow up on any problems the unit may be having.
- Oversee the Provisional Scout Program.
- Oversee the CIT program.
- Schedule CIT rotation through the program and service areas.
- Be familiar with members of the CIT group and their problems through helpful supervision and personal conferences.
- Train and supervise CITs in all aspects of camp operations including use of equipment, merit badge instruction, campfire, campwide games, etc.
- Submit evaluations of CITs as requested.
- Supervise the Marketing/Photography Coordinator.
- Participate in all camp wide activities.
- All other duties as assigned.

#### **QUALIFICATIONS**

- Must be at least 18-years-old.

#### **DIRECT REPORTS**

- Marketing/Photography Coordinator
- CITs