

CAMP AUGUSTINE

OVERLAND TRAILS COUNCIL, BOY SCOUTS OF AMERICA

POSITION DESCRIPTION

Position title: Preparedness Instructor

Reports to: Program Director

POSITION PURPOSE

The Preparedness Instructor is responsible for developing and executing quality and safe Preparedness programs that provide campers and leaders an enjoyable and meaningful camp experience.

DUTIES AND RESPONSIBILITIES

- Develop and execute quality Preparedness programs, which include, but are not limited to, merit badges, first aid and emergency preparedness.
- Develop, update, and use written lesson plans for each Preparedness class taught.
- Responsible for the maintenance, inventory, security, safety, proper recordkeeping, and use of all Preparedness equipment and facilities.
- Be familiar with and enforce all safety rules and policies for the Preparedness area.
- Setup and teardown of all Preparedness facilities.
- Submit advancement and attendance records daily.
- Submit a complete inventory of all Preparedness material and equipment, to include the serviceable condition of each, recommendations for replacements, and supplies needed for next year's summer camp operation.
- Participate in all camp wide activities.
- All other duties as assigned.

QUALIFICATIONS

- Must be at least 15-years-old.

DIRECT REPORTS

- None