

# **CAMP AUGUSTINE**

## **OVERLAND TRAILS COUNCIL, BOY SCOUTS OF AMERICA**

### **POSITION DESCRIPTION**

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**Position title:** Trail to First Class Director

**Reports to:** Program Director

#### **POSITION PURPOSE**

The Trail to First Class Director is responsible for developing and executing quality and safe Trail to First Class programs that provide campers and leaders an enjoyable and meaningful camp experience.

#### **DUTIES AND RESPONSIBILITIES**

- Supervise, train, and motivate Trail to First Class staff.
- Develop and execute quality Trail to First Class programs, which include, but are not limited to, Tenderfoot, Second Class, and First Class rank requirements.
- Develop, update, and use written lesson plans for each Trail to First Class class taught.
- Responsible for the maintenance, inventory, security, safety, proper recordkeeping, and use of all Trail to First Class equipment and facilities.
- Be familiar with and enforce all safety rules and policies for the Trail to First Class area.
- Setup and teardown of all Trail to First Class facilities.
- Oversee daily submission of advancement and attendance records.
- Submit staff evaluations for Trail to First Class staff as requested.
- Submit a complete inventory of all Trail to First Class material and equipment, to include the serviceable condition of each, recommendations for replacements, and supplies needed for next year's summer camp operation.
- Participate in all camp wide activities.
- All other duties as assigned.

#### **QUALIFICATIONS**

- Must be at least 18-years-old.

#### **DIRECT REPORTS**

- Trail to First Class Instructors